



SASOA High School Reporting Guidelines



General Info: Reports are required for all sendoffs/disqualifications – **Submit Reports ASAP** .

Sendoff/Disqualification Reporting Steps:

1. Confirm details with the crew
2. Contact: **Brandi Fletcher**, Scott Infanger, or Tim Barron ASAP about disqualification or reportable incident regarding spectator removal, match abandonment, or lack of security!
3. Include in the text your name, home and away teams, KO time, level - boy's or girl's (JVB, JVG, VB, VG etc), reason (VC, SFP, DGF, DGH, FA, 2CT). (Those are, violent conduct, serious foul play, denying goal foul DOGSO, denying goal hand DOGSO, foul and abusive, second caution).
4. Prepare draft report in word or an email (not in DragonFly) and review with Brandi Fletcher, Scott Infanger, or Tim Barron.
5. DO NOT ENTER ANYTHING into DragonFly until your report is finalized and has been reviewed by one of the above.
6. Submit report in DragonFly by clicking the game in your schedule, and selecting documents, create a document.

DISQUALIFICATION DIRECTORY

- Exhibiting violent conduct
- Taunting
- Subsequent caution
- Committing Serious Foul play
- Uses disproportionate and unnecessary force
- Deliberately handles the ball to prevent a goal
- Denies obvious goal scoring opportunity
- Spitting at opponent, teammate, or game official
- Using insulting, offensive, or abusive language or gesture
- Leaving team area to enter field for a fight or altercation

Reports – AHSAA would like reports within 12 hours, should contain:

- Teams
- Date
- Location of match
- Type of competition
- Player's name, number, team
- Offense committed
- Description of incident
- Action taken
- How play was restarted

General Reporting Information:

Keep reports factual and concise as possible;

- * Use short, precise, neat, & clear statements
- * Facts, not opinions - avoid drama
- * Make no recommendation of punishment
- * Include important details
- * Use Rule book as reference

For reports on the use of foul or abusive language use the exact words the player used.

An Ejection Report cannot be used on a fan or spectator - use the Incident Report.

List all facts chronologically

Who: Player(s) numbers

When: with 15 minutes remaining in the 2nd. half (Not 65th min)

What: Serious foul play, Violent conduct, etc and describe exactly what happened

Where: Location of incident on/off field of play

Why did it happen?

What was happening at the time?

What action did the referee take?

How was the match restarted?

Example:

[date of contest]

[KO time]

[away team vs home team]

[venue ie location and facility]

With 36 minutes remaining in the second half, "[player #] [player name], playing as goalkeeper (jersey did not have number on back or front) committed a reckless challenge against a [team] attacker outside the penalty area. [team] [player #] [player name] was cautioned per Rule 12, Section 8, Art 1, f, 10 and substituted. Play was restarted with a free kick for [team] at the spot of the foul.

With 18 minutes remaining in the second half, [team] [player #] [player name], playing as goalkeeper, committed a reckless challenge against a Russellville attacker outside the penalty area. [team] [player #] [player name] cautioned per Rule 12, Section 8, Art 1, f,10 then shown a red card per Rule 12, Section 8, Article 2, c. He was replaced as goalkeeper by a substitute and a field player was removed leaving [team name] with 10 players. The play was restarted with a direct free kick for [team] at the spot of the foul. The match proceeded without further incident.

Mass Con Example

With 18 minutes remaining in the second half, [team [player#] [player name], recklessly fouled a [team] [name and # if you have it] player by exhibiting unsportsmanlike conduct by committing a reckless foul with disregard for the danger to or consequences for the opponent per rule 12.9 art 1 f. 10. The referee was in process of issuing the caution, when several players gathered around the location of the foul and the [team] player that committed the foul. A confrontation began between the two teams when [team] [player #] [player name] ran apx 30 yards to participate in the gathering of players, at which point [he/she] tackled a [team] opponent to the ground. During this mass confrontation [team] [player number] [player name], [any additional players, whether they exhibited violent conduct or not] entered the confrontation. [team] [player number] [player name] was observed [actions exhibited]. [same for other listed player that entered the confrontation and committed violent conduct]. [Any player that entered the confrontation but was not observed by any member of the crew exhibiting violent conduct]. [Any player that leaves the team area to enter the confrontation]. [Any team official seen exiting the team area to enter the confrontation in which they are not attempting to control their own players]. [team] [player #] [player name], [additional VC players disqualified on that same team] were all shown a red card and disqualified for exhibiting violent conduct per rule 12. Art 2. a. The [team players] left the field [with or without incident, if with incident include player information and what the player did or said]. [Other team] [player #] [player name], [additional

players on that team disqualified for VC] were all shown a red card and disqualified for exhibiting violent conduct per rule 12. Art 2. a. The [team players] left the field [with or without incident, if with incident include player information and what the player did or said].

The match was restarted with a [restart] for [team restarting play].

The match proceeded [with or without, if with include further incidents below] further incident.

If the match is terminated after the mass confrontation and the disqualifications are not shown, include this information in your report and adjust the example accordingly. Immediately exit the location and text or call crew members to agree upon a location to meet and discuss details observed.

Adjust report to resemble the following [The match was terminated when [the reason you terminated].

The officiating crew immediately exited the facility [with or without incident] and met at an agreed upon location to compile all reportable information observed. [What was observed by crew resembling the above details].

Note:

Do not stay at location during mass cons that continue or that have a large number of participants exhibiting violent conduct (ie everyone that comes into confrontation is committing violent conduct.

Do not stay at location if ANY spectators enter the field for ANY reason during a mass con. Include any spectator entering the field in the report.

